

Government of India

Ministry of AYUSH

National Medicinal Plants Board

Room No. 309, 3rd Floor

B – Block, AYUSH Bhawan

GPO Complex, Ina

New Delhi – 110 023

Telephone No. 011-24651823

Dated: 10th May, 2018

Circular

It is proposed to engage the services of the Consultant (Information Technology) in National Medicinal Plants Board (NMPB), Ministry of AYUSH as per the eligibility criteria and conditions mentioned below:-

1	Name of the post	Consultant (Information Technology)
2	Eligibility Age	Not above 50 years as on last date of advertisement
3	Qualification	B.Tech Computer Science/ Master in Computer Application (MCA)
4	Desirable	<ul style="list-style-type: none">➤ Knowledge of working of Government.➤ Hands on experience executing in IT infrastructure (in software/hardware) project.➤ Knowledge of Database Scheme.➤ Knowledge of Cloud Technology.➤ Knowledge of GIS.
5	Experience	5 Years in Project Management (IT)
6	Job requirement /ToR	Preparation of a concrete action plan for e-gov. & Digital India for NMPB, Ministry of AYUSH; formulation of proposals, follow up action on the related references (both relating Hardware & software); IT Networking; To Aid & Advice higher authorities on the subject related issues, subject feasibility study and any other IT related issues referred by higher authorities, which has not been covered above
7	Nature of appointment	On contract basis, initially for a period of one year.
8	Salary	Rs. 65,000/- per month consolidated.

The applicants should have thorough knowledge of Computers (MS Word, MS Excel, MS PowerPoint, typing, internet) to handle the work independently.

Interested and eligible candidates may submit their application in the enclosed format along with relevant CV and a set of attested photocopies of certificates in support of essential qualification, experience etc. to Chief Executive Officer, National Medicinal Plants Board (NMPB), AYUSH BHAWAN, B-Block, GPO Complex, INA, New Delhi – 110023 latest by 8th June 2018 by mentioning in the envelope that **“Application for the Post of Consultant (Information Technology)”**

Note:-

- The eligibility of candidates will be determined as on the date of the advertisement.
- The engagement will be purely on contract basis and will not confer any right for regular appointment in the Ministry/Organization.
- The short listed candidates will be called for the interview.
- Application received after 6th June 2018 will not be considered.
- NMPB reserves the right to accept or reject any application without assigning any reason.


(Ashok Kumar) 10/5/2018
Finance & Administrative Officer

To:

1. All DG's of CCRAS / CCRH / CCRUM / MDNIY / CCRYN with a request to upload this circular in the respective official website also.
2. Sh. Sonu, Office Assistant with a request to upload this circular in the NMPB/Ministry of AYUSH official website.
3. Notice Board
4. Concerned File

Copy to:

1. PPS to Secretary (AYUSH)
2. PS to CEO, NMPB

PROFORMA FOR APPLICATION



1	NAME OF THE POST	
2	Name of the candidate in Block letters	
3	Father Name	
4	Mother Name	
5(a)	Date of Birth (in Christian era) DD/MM/YY	
(b)	Age as on last date of receipt of application	
(c)	Sex	
6	Nationality	
7	Religion	
8	Marital Status	
9	Whether working in Central/State/UT/Autonomous Body	
10	Languages known	
11	Address for communication	
12	Permanent Address	
13	Telephone No./Mobile No.	
14	Email- ID	

15. Educational Qualification (starting from Matriculation or equivalent and onwards)

Sl. No.	Examination Passed	Year	Name of School/Board	Class/Division	% of Marks	Main Subjects

16. Experience (Including present employment)

Sl. No.	Name of the Employer	Designation of the Post held & Nature of appointment	Pay Scale/Salary in Rs.	Date of Joining/Leaving	Nature of duties performed

Place:

Date:

Signature of the Applicant