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राष्ट्रीय सौवा रिग्पा संस्थान लेह

NATIONAL INSTITUTE OF SOWA RIGPA

U.T. Ladakh, Leh 194101 Telefax:01982-252449,251448, E-Mail: nrisr.leh@gmail.com/nrisr-leh@gov.in

No.548/NISR/20/Recruitment/Vol.1/326 .

Dated:09.07.2021

Shri Abdul Sadiq Khan
Under Secretary to the Govt. Of India
Ministry of AYUSH, AYUSH Bhavan
GPO Complex, INA Colony
New Delhi-110023

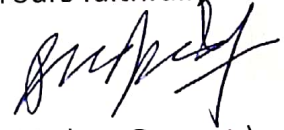
Subject: Advertisement for the post of Stenographer Grade-II.

Sir,

In pursuance of Ministry of AYUSH's letter No.Q-12011/4/2021-AS dated 09.02.2021 and subsequent letter of even number dated 01.04.2021 regarding filling up of the vacant post of Stenographer Grade-II at National Institute of Sowa Rigpa, Leh.

In this connection the advertisement for the post of Stenographer Grade-II will be published in Employment News on 10.07.2021. A copy of the said advertisement Notice is enclosed herewith with the request to kindly up-load the advertisement on the website of Ministry of AYUSH.

Yours faithfully



(Dr. Padma Gurmet)

Director I/C

Encl. As above/

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राष्ट्रीय सौवा रिग्पा संस्थान लेह लद्दाख

NATIONAL INSTITUTE OF SOWA RIGPA

Ministry of AYUSH, Govt. of India

आयुष मंत्रालय, भारत सरकार

U.T. Ladakh Leh 194101 Telefax: 01982-25449, 251448, E-Mail: nrisr.leh@gmail.com/nrisr-leh@gov.in

Ref.No.....

Dated

Advertisement Notice No.4/2021

Applications in the prescribed format are invited from eligible candidates by the Director I/C National Institute of Sowa Rigpa (An autonomous body under the Ministry of AYUSH) Govt. of India, Near Head Post Office, Leh-194101 (U.T. Ladakh) for filling up one post of Stenographer Grade-II as per details given below:

1.	Name of the Post	Stenographer Grade-II
2.	Number of posts	01 (One)
3.	Classification of post	General Central Civil Service Group 'C' Non-Gazetted Ministerial
4.	Pay Matrix Level	Pay Matrix Level-4 (Pre revised PB-1 GP Rs.2400)
5.	Age limit	18 to 28 years Relaxation: Age relaxation in upper age limit for SC/ST& OBC candidates as per Govt. Rules.
6.	Educational and other qualification	<u>Essential</u> i) 12 th Pass or equivalent from a recognized Board or University ii) Skill Test: Dictation: 10 Minutes @ 80 words per minute Typing: 30 words per minute in English/Hindi and 10 words per minute in Bhoti <u>Desirable</u> : Bhoti language knowing
7.	Whether reserved for SC/ST/OBC	The post is un-reserved
8.	Period of probation	Two years
9.	Place of work	National Institute of Sowa Rigpa, Leh- U.T. Ladakh
10.	Last date for submission of application.	Within 30 days from the date of publication of the advertisement in Employment News.