

No. Z-28015/81/05-E-II (Ayush)  
Government of India  
Ministry of Health & Family Welfare  
Deptt. Of Ayush  
(Integrated Finance Division)

Nirman Bhawan, New Delhi – 110011

Dated, the 3<sup>rd</sup> April, 2013

OFFICE ORDER

**Subject: Delegation of Financial Powers to Heads of Department in Ministry of Health & Family Welfare under Rule 13 (2) and Rule 13 (4) of DFPRs 1978 as amended from time to time.**

In supersession of all previous instructions and in pursuance of Ministry of Finance (Department of Expenditure) OM No. 1/7/E. (II) (A)/2008 dated 30<sup>th</sup> May, 2008 the sanction of the President is hereby accorded to delegate the financial powers vested in Ministry of Health and Family Welfare, Department of AYUSH to Heads of Department to incur contingency and Miscellaneous Expenditure under Schedules V and VI of DFPRs, as follows:

**SCHEDULE- V (Contingent Expenditure)**

| Sl. No. | Authority   | Recurring                         |                                     | Non-Recurring                      |                                     |
|---------|---|-----------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
|         |   | Existing                          | Proposed                            | Existing                           | Proposed                            |
| 1       | Joint Secretary- In-Charge of Administration - declared as Head of Department | Full Powers                       | Full Powers                         | Full Powers                        | Rs. 20 lakhs in each case           |
| 2       | US (Genl.) – declared as Head of Office                                       | Rs. 2000/- per month in each case | Rs. 50,000/- per month in each case | Rs. 5,000/- per month in each case | Rs. 50,000/- per month in each case |

**SCHEDULE- VI (Miscellaneous Expenditure)**

| Sl. No. | Authority   | Recurring              |                        | Non-Recurring |                           |
|---------|---|------------------------|------------------------|---------------|---------------------------|
|         |   | Existing               | Proposed               | Existing      | Proposed                  |
| 1       | Joint Secretary- In-Charge of Administration - declared as Head of Department | Full Powers            | Full Powers            | Nil           | Rs. 10 lakhs in each case |
| 2       | US (Genl.) – declared as Head of Office                                       | Rs. 30,000/- per month | Rs. 50,000/- per month | Nil           | Rs. 50,000/- in each case |

2 These powers may be exercised by the Designated Officers without Consulting IF Division.

3 Besides above, it has also been decided to delegate financial powers to the designated Programme Heads (other than AS/JS in-charge of Administration), subject to availability of funds and as per extant instructions, without referring the matter to IFD for

- (a) Hospitality matters as per the norms approved by Ministry of Finance.
- (b) Legal Charges as per the norms of Department of Legal Affairs.
- (c) Publication of advertisements other than IEC activities through DAVP as per approved rates.
- (d) Statutory payments like payments to Local Bodies for approval of Building plans, to Pollution Control Boards etc. required implementing the approved programmes of the Ministry.
- (e) Repair and maintenance works to be carried out through CPWD, as per the estimates submitted by them, up to Rs. 10.00 lakhs in each case subject to the observance of the procedure laid down in Rule 132 of GFRs.

4 The Delegation of financial powers is subject to adoption of GFRs, Manual of procurement procedures and norms, fiscal orders, general and economy instructions issued by the Ministry of Finance from time to time and availability of funds.

5 No power under Rule 13 (2) is delegated in respect of:-

- a) Creation of posts.
- b) Write-off of losses; and
- c) Re-appropriation of funds.

6 This issues with the approval of Secretary (Ayush) vide FTS No. 14623 dated 25.03.2013 and AS & FA vide Dy. No. 742 dated 18.03.2013.

  
 (Ravindra Pattar)  
 Director (IFD)  
 Tele: 23062744

- 1. PPS to Secretary (Ayush).
- 2. All Joint Secretaries of Deptt. Of Ayush.
- 3. Chief Controller of Accounts/Principal Accounts office, MOHFW.
- 4. All Directors/DSs of Deptt. Of Ayush.
- 5. PAO Secretariat.
- 6. CASH (Health) / Cash (FW).