

“AYUSH Bhawan”
‘B’ Block, GPO Complex,
INA, New Delhi 110023.
Dated, the 6th January, 2015

Sub: **Annual Contract for supply of stationery items to the Ministry of AYUSH – reg.**

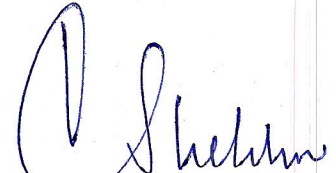
1. Sealed tenders are invited under two bid system (Technical & Financial bid) from reputed, experienced and financially sound miscellaneous stationery supplier Firms/Agencies/Companies for supply of stationery items on regular basis to Ministry of AYUSH, New Delhi for a period of one year from the date of award of contract or as indicated in the letter communicating award of contract to the selected firm(s). The Ministry of AYUSH, Govt. of India, however, reserves the right to conduct performance review at any time during the period of contract and deficiencies, if any, found would require to be rectified and compliance reported.

2. The detailed tender document is given at **Annex.**

3. Please note that the envelope containing Technical and Financial Bids are sealed properly, i.e. either wax or with adhesive cello tape on both ends. Rates quoted should be neat and clean without cutting/overwriting. Unsigned and unstamped bids in unsealed/ stapled envelopes and bids without EMD (Earnest Money Deposit) shall be summarily rejected. No exemption whatsoever for payment of EMD shall be accorded except in the case of organizations specifically so exempted.

4. The tender document can also be downloaded from Ministry of AYUSH website: indianmedicine.nic.in OR from CPP Portal: <http://eprocure.gov.in/cppp/>

Encl: as above



Chandra Shekhar

Under Secretary to the Govt. of India

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Copy to:-

1. CPP portal (Shri L.R. Asstt. P&C)
2. NIC-They are requested to put it on web site of this Ministry.
3. Notice Board

**ANNUAL CONTRACT FOR
SUPPLY OF STATIONERY ITEMS
TO
THE MINISTRY OF AYUSH.**

List of Documents:

1. Terms & Conditions : Doc-I
2. Technical Bid: Doc-II
3. Financial Bid: Doc-III
4. Declaration Letter: Doc-IV
5. Check list: Doc-V

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