

“AYUSH Bhawan”
‘B’ Block, GPO Complex,
INA, New Delhi 110023.
Dated, the 5th March, 2015

NOTICE INVITING TENDER

Sub: Award of contract for printing of Visiting Card and D.O. letter head etc.in the Ministry of AYUSH – reg.

The Ministry of AYUSH invites tender/bids for Annual rate contract for Printing work relating to Visiting Cards and D.O. letter head etc, .in the Ministry of AYUSH Bhavan, New Delhi as per details specified in Annex.from the interested firms having requisite experience.

2. The sealed quotation super scribed as “**ANNUAL CONTRACT FOR PRINTING OF VISITING CARD AND D.O. LETTER HEAD ETC.**” may be dropped latest by 03.30 PM on or before 20.03.2015 in the tender box kept at the Reception on the Ground Floor in the Ministry of AYUSH, AYUSH Bhavan, New Delhi. Later submission of tender will not be accepted. The tender will be opened on 20.03.2015 at 4.30 PM in Room No. 111-E, AYUSH Bhavan, New Delhi. Interested tenderers or their authorized representatives who wish to be present at the time of opening of quotation/tender may do so.

TERMS AND CONDITIONS

- (a) The firms shall furnish an Earnest Money Deposit of Rs.10,000/- (Rs. Ten Thousand only) in the form of DD/Pay order drawn in favour of the P&AO(Sectt), Ministry of Health & Family Welfare, New Delhi, with the quotation;
- (b) The Quotation may be submitted as per Annex. The firms shall also indicate their registration number, Tax No./PAN No. address of the Registered office.
- (c) The successful bidder would have to furnish the Performance Security Deposit of an amount of Rs.10,000/- (Rs. Ten Thousand only) in the form of DD/Bank Guarantee drawn in favour of P&AO(Sectt), Ministry of Health & Family Welfare, New Delhi.
- (d) The advance payment against the delivery will not be made in any condition.
- (e) The firm should have an experience of at least one year in the related field. A certificate from the Government Ministry/Public Sector Undertakings/ Autonomous bodies concerned to the effect that the Firm has given satisfactory service/performance must be attached with the bid.
- (f) The Ministry reserves the right to summarily terminate the contract at any time without assigning any reason.
- (g) Tenderers may please quote their unconditional rates and it shall be ensured that there are no cutting/overwriting in the tender from. The price quoted at the time of submission of the tender should remain valid for 90 days from the date of tender opening and the rates finalized on the basis of these prices shall remain in force during the currency of the contract which will normally be for a period of one year. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during the currency of the contract.



