



F.No. A-12025/3/2022-E-I

Government of India

Ministry of Ayush

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AYUSH Bhawan, 'B' Block,  
GPO Complex INA,  
New Delhi-110023,  
Dated, the 21 February, 2022

To,

The Successful candidates nominated to the  
post of Medical Officer/ Research Officer(Unani),  
Ministry of Ayush(As per list attached-Annexure-I)

**Sub: Intimation regarding pre-appointment formalities for the post of Medical Officer/ Research Officer (Unani) (Group 'A', Gazetted), Ministry of Ayush in the Pay Level-10 of the revised pay matrix as per 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100/-(PB-3) with Grade pay of Rs. 5400) plus NPA -reg.**

Dear candidates,

I am directed to say that you have been recommended by the Union Public Service Commission to the post of Medical Officer/ Research Officer (Unani), (Group 'A', Gazetted), Ministry of Ayush in the Pay Level-10 of the revised pay matrix as per 7<sup>th</sup> CPC(Pre-revised Pay scale of Rs. 15600-39100/-(PB-3) with Grade pay of Rs.5400) plus NPA.

2. It is informed that the dossiers of all the Six (06) candidates recommended by the Union Public Service Commission have been received in this Ministry as per the list attached at **Annexure-I**. Though utmost care has been taken while preparing the list annexed, yet you are advised to cross check the particulars pertaining to yourself with the result declared by UPSC.

3. All the successful candidates nominated for the post of Medical Officer/ Research Officer (Unani), (Group 'A', Gazetted), Ministry of Ayush are required to submit the following documents:-

- Willingness to join the post
- Four Sets of Attestation Forms(all duly signed in ink) as per **Annexure-II**
- Medical Fitness Certificate
- Identity Certificate& Character Certificate as per **Annexure-III & Annexure-IV**

3.1 The candidates shall send the scanned copies of these documents to **establishment1.ayush@gmail.com**. The subject of the email shall indicate Name & Roll Number of the candidate (Eg. Nitin Arora, Roll no. 145689). The Original documents shall be sent to the undersigned as mentioned in para-8 below.

4. The candidates, who are presently residing in Delhi or those who indicate him/her having resided in Delhi in the Attestation Form should additionally fill the "**Delhi Police Verification Form**" given at **Annexure-V**.

अब्दुल सादिक खान  
Abdul Sadik Khan

अवर सचिव / Under Secretary  
आयुष मंत्रालय, भारत सरकार  
Ministry of Ayush, Government of India

अयुष भवन, बी-ब्लॉक, जीपीओ कॉम्प्लेक्स, आई.ए.ए.आई. बिल्डींग-23  
Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023

5. All the candidates are required to appear before the Civil Surgeon/Principal Medical Officer/Chief Medical Officer of the District where the candidates are presently residing, for medical examination by the Medical Board, to determine their fitness for the Government Service. The candidates are required to give a statement and declaration regarding his/her health in the attached form in the presence of Medical Officer (**Annexure-VI**). **The CMOs of the concerned district are requested to take up the Medical Examination of the candidates by the Medical Board concerned on the strength of this letter.** In case any other authority letter is required by the Office of medical authority concerned, the undersigned may be contacted through email at **establishment1.ayush@gmail.com**. The Original Medical Certificate should be sent to the undersigned within the specified period.

6. However, if the candidate is already in Government Service, instead of obtaining a fresh medical report, they may produce this letter to their Controlling Authority to enable them to forward an attested copy of their medical examination report of the Medical Board obtained at the time of the appointment, to the undersigned. The candidates must ensure that the said medical examination report of the Medical Board furnished to the previous employer should have been issued by Civil Surgeon/Chief Medical Officer or equivalent.

7. Candidates should ensure that the requisite documents/information as sought vide paras above, are received to the undersigned latest by **22.03.2022 at 5.30 PM.**

8. In case of any query, candidates may contact the undersigned:-

The Under Secretary, Establishment-I Division,  
Ministry of Ayush, 1<sup>st</sup> Floor, Ayush Bhawan,  
GPO Complex, INA, New Delhi-110023  
Tel No. 011-24651961  
Email: **establishment1.ayush@gmail.com**

9. It may be noted that mere submission of willingness and other documents will not entitle any candidate to claim appointment to the post which will be subject to fulfillment of stipulated terms and conditions.

10. The eligibility of candidates shall be determined for appointment based on the information furnished in the attestation form. If found eligible, candidates will be offered appointment to the post of Medical Officer/ Research Officer(Unani), Ministry of Ayush subject to the verification of character and antecedents/ claim for OBC( Non-creamy layer)/SC/ ST status. The formal offer of appointment will be sent separately by this Ministry.

11. The candidates must note that in case, at any stage, it is found that the candidate's certificate is fake or candidate has furnished false information, he /she shall be liable to be proceeded against, under the relevant rules, leading to such penalty as may be decided, which now extends to the termination of his/her appointment. Such action shall also be without prejudice to any other punitive action as may be attracted in such cases.


12. Attention is also invited DOPT's O.M No. 11012/7/91-Estt.(A) dated 19.05.1993 as amended from time to time which already stipulates the action that can follow on furnishing of false information or false certificates. The operative part of the said OM is reproduced below:-

“Wherever it is found that a candidate who was not qualified or eligible in terms of the recruitment rules etc. for initial recruitment in service or had furnished false information or produced a false certificate in order to secure appointment, he should not be retained in Service. If, he is probationer or a temporary Government Servant, he should be discharge or his services should be terminated. If he has become a permanent Government servant, an enquiry as prescribed in Rule 14 of CCS(CCA) Rules,

1965 may be held and if the charges are proved, the Government servant should be removed or dismissed from Service. In no circumstances should any other penalty be imposed.”

13. The aforesaid mentioned O.M dated 19.05.1993 clearly brings out those persons who secure appointment on the basis of fake/false certificates shall not be retained in service and shall be dismissed/ removed from service.

14. The offer of appointment when made will be provisional for the candidates who have claimed, availed the benefits of any type of reservation for posts and service in terms of the DOPT's instructions stipulated from time to time.

  
(Abdul Sadiq Khan)

Under Secretary to the Govt. of India  
Tele: 24651961

अब्दुल सादिक खान  
Abdul Sadiq Khan  
अवर सचिव / Under Secretary  
आयुष मंत्रालय, संसदीय भवन  
Ministry of Ayush, Government of India  
केंद्रांक, जयपुरी इलाहाबाद, आइ.ए.ए. नई दिल्ली  
E-mail: SPQ@MHAWebSite

Note: 1. Candidates may please note that further updates/information in regard to appointment to the post of Medical Officer(Unani), Ministry of Ayush will be placed only on the website of Ministry of Ayush. The Candidates are, therefore, advised to regularly visit the Ministry of Ayush Website for any updates.

2. Candidates should also indicate their Roll Numbers in all their correspondence with this Ministry, including in the subject of email.

3. Dr Kumaran, NIC for uploading on website of MHA.

<b>List of Successful Candidates recommended for the post of Medical Officer/Research Officer(Unani) in the Pay Level-10 of the revised pay matrix as per 7<sup>th</sup> CPC</b>			
<b>S.No.</b>	<b>Roll No./Community</b>	<b>Name (Shri/Ms)</b>	<b>Address</b>
1.	285 (OBC/ CL) [Recommended against Unreserved Vacancy]	Asma Abid	46-D, Pocket-A, Mayur Vihar Phase-II, East Delhi, Delhi-110091
2.	257 (UR)	Syeda Hajera Habib	H. No 16-6-427, Qsmanpura, Chaderghat, Hyderabad, Telangana-500024
3.	514 (OBC)	Shabnam	Village Mustafabad, Padartha, Near Indian Oil Petrol Pump, Distt Haridwar, Uttarakhand-249404
4.	583 (SC)	Khem Chand	804, Dildar Nagar, Isai Tola, Prem Nagar, Jhansi, Uttar Pradesh-284003
5.	331 (OBC)	Adnan Mastan	303, Type 4A, AIIMS Residential Cpmplex, Kabir Nagar, Raipur, Chattisgarh-492099
6.	606 (ST)	Waqur Ahmed	Room No. 4, Boys Hostel , National Institute of Unani Medicine, Magadi Main Road, Bangalore, Karnataka-560091

**ATTESTATION FORM**

**WARNING : THE FURNISHING OF FALSE INFORMATION OR SUPPRESSION OF ANY FACTUAL INFORMATION IN THE ATTESTATION FORM WOULD BE A DISQUALIFICATION, AND IS LIKELY TO RENDER THE CANDIDATE UNFIT FOR EMPLOYMENT UNDER THE GOVT.**

Affix signed passport size (5 cm x 7 cm copy of recent photograph)

2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc. Subsequent to the completion and submission of this form,, the details of communicated immediately to the authorities to whom the attestation form has been sent earlier, falling which it will be deemed to be a suppression of factual information.
3. If the fact that false information has been furnished in the Attestation Form ,comes to notice at any time during the service of a person, his services would be liable to be terminated.

1.	Name in full (in block capitals letters) with aliases, if any (Place indicate if you have added or dropped in any stage any part of your name of surname.	
2.	Present address in full (i.e. Village, Thana and Distt. Or House No., Lane / Street Road and Town)	
3.	(a) Home address in full (i.e. Vill., Thana and Distt. Or House No., Lane / Street / Road and Town have of Distt. Hqr.	
	(b) If originally a resident of Pakistan / Bangladesh (erstwhile East Pakistan), the address in that country and the date of migration to Indian Union.	

4. Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

From	To	Residential address in full (i.e. Village, Thana & District or House No. & Street / Road and Town	Name of the District Hqtr., of the place mentioned in the preceding column

5.	Name (in full & aliases, if any)	Nationality (by Birth & or by domicile)	Place of birth	Occupation (if employed give designation & official address.)	Present postal address (if dead, give last Address)	Permanent Home Address
i) Father (Name in Full) ii) Mother iii) Wife/Husband iv) Brother(s) v) Sister(s)						

5. (a) Information to be furnished with regard to sons and / or daughters in case they are studying / living in a foreign country.				
Name which (By Birth and / Or by Domicile)	Nationality	Place of Birth	Country in which studying / studying / living with Full Address	Date from which Studying / Living in the country mentioned in the previous column

6. Nationality :

7. (a) Date of Birth :

(b) Present Age :



11. (a) Are you holding or have any time held an appointment under the Central Govt. or State Govt. or a quasi-Govt. body or an Autonomous body or a public undertaking, or a private firm or institution? If so, give full particulars with dates of employment up to date				
Period		Designation, emoluments & Nature of employment	Full name / address of	Reasons for leaving previous service
From	To			

(b) If the previous employment was under the Govt. of India / State Govt./an undertaking owned or Controlled by the Govt. of India or a State Govt. an Autonomous Body / University / Local Body, if you had left service on giving one month's notice under Rule 5 of the Central Service (temporary service) Rules 1965 or any similar corresponding rules or where any disciplinary proceeding framed against you, or had you been called upon to explain you conduct in any matter at the time you give notice of termination of service or at a subsequent date (s) before your service.

12. (a) Have you ever been arrested ? Yes/No
- (b) Have you ever been prosecuted? Yes/No
- (c) Have you ever been kept under detention? Yes/No
- (d) Have you ever been bound down? Yes/No
- (e) Have you ever been fined by a Court of Law? Yes/No
- (f) Have you ever been convicted by a Court of law for any offence ? Yes/No
- (g) Gave you ever been debarred from any Examination or restricted by any University or any other educational authority / institution ? Yes/No
- (h) Have you ever been debarred / disqualified by any Public Service Commission / Staff Selection Commission for any of its examination / selection? Yes/No
- (i) Is any case pending against you in any Court of Law at the time of filling up this Attestation Form ? Yes/No
- (j) Is any case pending against you in any University or any other educational authority/institution at the Yes/No



time of filling up this Attestation Form ?

(k) Whether discharged / expelled / withdrawn Yes/No  
From any training / institution under the  
Government or otherwise ?

(ii) If the answer to any of the above mentioned question is "Yes" (give full particulars of the case / arrest / detention / fine / conviction / punishment, etc. and /or the nature of the case pending in the Court / University / Educational Authority, etc. at the time of filling up this Attestation Form.

**NOTE:** i) Please also see the "Warning" at the top of this Attestation Form.  
ii) Specific answers to each of the questions should be given by striking out "Yes" or "No" as the case may be.

13. Name of two responsible persons of your locality or two references to whom you are known.

1.

2.

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I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

**Signature of the Candidate**

**Place:**

**Date :**

**IDENTITY CERTIFICATE**  
**(Certificate to be signed by any of the following)**

1. Gazetted Officers of Central or State Government.
2. Members of Parliament or State Legislature belonging to the Constituency where the candidate or his parent /guardian is Originally a resident.
3. Sub-Divisional Magistrate / Officers.
4. Tehsildars or Naib Tehsildars authorized to exercise Magisterial powers.
5. Principal/Head Master of the recognized School(s)/College(s) /Institution where the candidate studied last.
6. Block Development Officers.
7. Post Masters.
8. Panchayat Inspectors.

Certified that I have known Shri / Smt./ Kum. \_\_\_\_\_ Son  
/Daughter of Shri \_\_\_\_\_ for the last \_\_\_\_\_  
years \_\_\_\_\_ months and that to the best of my knowledge and belief,  
the particulars furnished by him/her are correct.

Date :

Signature:

Place :

Designation / Status and  
Address with seal

CERTIFICATE OF CHARACTER

Certified that I have known Shri / Smt. / Kum. \_\_\_\_\_ Son /  
Daughter of Shri \_\_\_\_\_ for the last  
\_\_\_\_\_ years \_\_\_\_\_ months and to the best of my  
knowledge and belief, he/she bears reputable character and has no antecedents  
which render him/her unsuitable for Government employment.

2. Shri / Smt./Kum. \_\_\_\_\_ is not related to me.

Date : .....

\*Signature : .....

Place : .....

Designation : .....

Seal : .....

(\*To be signed by the Gazetted Officer of Central or State Government)

ATTESTED

Date : .....

@Signature : .....

Place : .....

Designation : .....

Seal : .....

(Attesting authority)

((@To be attested by Executive Magistrate, District Magistrate or Sub-Divisional  
Magistrate or their supervisory officers)

**APPLICANT'S DETAILS FOR DELHI POLICE VERIFICATION**

1	Name of the Applicant		
(a)	Alias name, if any		
2	Father's Name		
3	Mother's Name		
4	Marital Status		
(a)	Name of the Spouse		
5	Blood Group		
6	Place of Birth		
7	Applicant's Date of Birth		
8	Gender		
9	Applicant's Contact No.		
10	Applicant's Email_ID		
11	Nationality		
12	Religion		
13	Category		
14	Present Address		
15	Permanent Address		
16	Address Duration (Delhi)	From (Month & Year)	To (Month & Year)
17	Add more than one Address (Delhi) here--	From (Month & Year)	To (Month & Year)
18	Police Station		
19	District		

Signature with Date

Rank No./Batch

**CANDIDATE'S STATEMENT AND DECLARATION**

(The candidate must make the following statement and must sign the declaration below it before the medical officer. Attention is specially invited to the **WARNING** in the 'Note' at the bottom of page 2.)

1. Name in full  
(in BLOCK letters) \_\_\_\_\_
2. Age and place of birth \_\_\_\_\_
3. Have you ever had  
(a) small-pox, intermittent fever and other fever, enlargement suppuration of glands, spitting of blood, fainting attacks, rheumatism or appendicitis?  
OR  
(b) any other disease or accident requiring confinement to bed and medical or surgical treatment?  
\_\_\_\_\_
4. When were you last vaccinated? \_\_\_\_\_
5. Have you or any of your relatives been afflicted by consumption, scrofula, gout, asthma, fits, epilepsy or insanity? \_\_\_\_\_
6. Have you suffered from any form of nervousness due to overwork or any other cause? \_\_\_\_\_
7. Have you been examined and declared fit for Govt. Service by a medical officer/ Medical Board within the last three years? \_\_\_\_\_

8. Furnish the following particulars:

Father's age, if living, & state of health	Father's age at the time of death and cause of death	No. of brothers living, their ages and state of health	No. of brothers who have died, their ages at death and cause of death

Contd...../-

Mother's age, if living, & state of health	Mother's age at the time of death and cause of death	No. of sisters living, their ages and state of health	No. of sisters who have died, their ages at death and cause of death

**DECLARATION**

I declare that all the above answers are true and correct to the best of my knowledge and belief. I also solemnly affirm that I have not received any disability certificate/ pension on account of any disease or other condition.

Date: \_\_\_\_\_

\_\_\_\_\_  
Candidate's signature

Signed in my presence.

\_\_\_\_\_  
Signature of Medical Officer

Name: \_\_\_\_\_  
& Designation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note: The candidate will be held responsible for the accuracy of the above statement. By wilfully suppressing any information he will incur the risk of losing the appointment and, if appointed, of forfeiting all claims to superannuation allowance or gratuity.**

(Please take back to back print)