

Website: www.ayush.gov.in	 सत्यमेव जयते	
<b>MINISTRY OF AYUSH</b>		
AYUSH BHAWAN” “बी” ब्लॉक, जी.पी.ओ. कॉम्प्लेक्स, /‘B’ Block, GPO Complex, आई.एन.ए., नई दिल्ली-110 023/INA, New Delhi-110 023		
F. No. R.21011/12/2020-EP(III)		Dated: 16 <sup>th</sup> July,2022

### **NOTIFICATION**

Applications are invited from the Citizens of India for the post of **Member (accreditation expert) of Medical Assessment and Rating Board for Homoeopathy under National Commission for Homoeopathy (NCH) in the Level-14 of the pay matrix (Rs.144200-218200/-).**

**1. NUMBER OF POSITION – 01**

**2. QUALIFICATION**

- i) A recognised postgraduate degree in any of the disciplines of management, quality assurance, law or science and technology.

**3. EXPERIENCE**

- i) 15 years standing in the field of practice after post-graduation, including at least 7 years as leader in the area of speciality.

**4. DESIRABLE COMPETENCIES**

- i) Must have proven high quality and effective communication skills at all levels  
ii) Must have demonstrable experience of ethical leadership with proven ability to work collaboratively with multi-disciplinary stakeholders  
iii) Strong management experience, organisational strategy and planning experience for more than 7 years  
iv) Ability to build trusting relationships with peers and stakeholders and to act as an ambassador in India and across the globe.  
v) Demonstrated ability to utilize resources effectively for maximum benefit to the society.  
vi) Evidence based medicine.

vii) Quality management in healthcare

**5. UPPER AGE LIMIT:** Applicants must be less than 65 years of age as on closing date of receipt of applications.

**6. TENURE OF SERVICE:** The member shall hold office for a term of 4 years from the date on which he/she enters upon his / her office or until he / she attains the age of Seventy years (70) whichever is earlier and shall not be eligible for any extension or reappointment.

## **7. OTHER INFORMATION**

Those who are working in Central/ State Government/ Autonomous body should send “No Objection Certificate” from their respective organization along with their application. The period of deputation shall be 4 years with no extension or re-appointment beyond the time period. The pay will be protected as per Government of India Rules.

The following documents may also please be sent along with the application, by those applicants currently serving actively within the Central/State Government/s:

- i) Complete ACR dossier's/attested copies of ACRs of the applicant (last five years).
- ii) Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate Status.
- iii) Cadre Clearance in respect of applicant duly signed by an officer of the appropriate Status
- iv) Certificate, Major/Minor penalty imposed if any, on the officer during the last 10 years/service period whichever is less.

For all other applicants, the following or equivalent documents may be forwarded along with the application:

- i) Detailed performance review/assessment records for at least three years (if not applicable, please state the reason)
- ii) Records of any major/minor penalty for offences or any violations of the law during the last 10 years, if applicable.

Screening and shortlisting of applications will be done by the Search and Selection Committee or a suitable sub-committee appointed by it.

The qualification prescribed is the minimum requirement and the same does not automatically make candidates eligible for the interview. Based on the information provided as part of the proforma, the Search and Selection Committee will get candidates shortlisted for interview. Candidates shortlisted for the interview will have to produce all relevant original documents in proof of details furnished in their application at the time of the interview.

A candidate applying for more than one position will have to fill separate Proforma for each position.

The last date of receipt of application shall be **30 days** from the date of publication of the advertisement in the Employment Newspaper.

Duly filled application in the prescribed proforma along with attested copy of all relevant certificates should be sent to the following address: Secretary, Ministry of Ayush, AYUSH Bhawan, B-Block, GPO Complex, INA, New Delhi, 110023, super-scribing on the envelope “Application for the Post of .....(respective post) in the National Commission for Homoeopathy”.

## PROFORMA

**NAME AND PARTICULARS OF CANDIDATE FOR THE POST OF MEMBER  
(ACCREDITATION EXPERT) OF MEDICAL ASSESSMENT AND RATING  
BOARD FOR HOMOEOPATHY UNDER NCH**

Affix passport  
size photo duly  
self-attested

1. Name: \_\_\_\_\_
2. Position applied for: \_\_\_\_\_
3. Date of Birth and Age (as on closing date of receipt of application): \_\_\_\_\_  
\_\_\_\_\_
4. Present Address (Office): \_\_\_\_\_  
\_\_\_\_\_
5. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_
6. Phone: \_\_\_\_\_
7. Mobile: \_\_\_\_\_
8. Email: \_\_\_\_\_
9. Academic qualifications:

S. No.	Qualification	Year of Passing	Percentage/scores attained	College/ University
a)	Graduation			
b)	Post-graduation			
c)	Additional qualification			

*(Rows may be added as per need)*

10. Field(s) of specialization: \_\_\_\_\_

11. Experience (Academic / Research):

S. No.	Nature of experience	Designation and Institute of work	From	To
a)	Before Post Graduation			
b)	After Post Graduation			

Please specify details of experience in leadership role:

S. No.	Nature of experience	Designation and Institute of work	From	To
a)				
b)				

12. Experience (Administrative):

S. No.	Administration	Designation and Institute of work	From	To	Major Accomplishments
a)					
b)					

13. Details of significant contributions to healthcare policy formulation process in India, and medical education including timeframe, role and nature of work
14. Details of service in the rural/underserved/difficult areas including timeframe and nature of work
15. List of Pub Med Publications (Please attach a detailed list)
16. List of books/ monographs/ articles authored by the applicant pertaining to medical education/ ethics (Please attach a detailed list)
17. Extra-curricular work such as medico-social work, journalistic or other literary activities etc. (Please attach a detailed list)
18. Awards and recognitions (Please attach a detailed list)
19. Fellowships/ Memberships:
20. Scale of Pay:
21. Last drawn Salary:

Date

Name & Signature

**DECLARATION**

I hereby, declare that all the information provided by me is true to my knowledge and I give my consent to accept the post of **Member (accreditation expert) of Medical Assessment and Rating Board for Homoeopathy under National Commission for Homoeopathy**, if selected.

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_

PLACE: \_\_\_\_\_

DATED: \_\_\_\_\_